



October 31, 2016

JOB TITLE: Maintenance Technician

REPORTS TO: Operations Manager

RESPONSIBILITIES:

- Inspect the grounds, buildings, plumbing, electrical, appliances and major equipment.
- Conduct repairs of equipment and building, inside and outside, as necessary.
- Complete preventive maintenance of equipment and building, including minor wall repair, painting, smoke detector maintenance, and door repair.
- Prepare lists for ordering maintenance and cleaning supplies.
- Keep property and supplies organized.
- Assist in getting property ready for government inspections.
- Other duties as determined by management.

EXPERIENCE AND QUALIFICATIONS:

- Experience with general maintenance and repairs, including plumbing, electrical, screen and window repair, and appliance repair preferred.
- Must be comfortable working with diverse populations.
- Strong communication skills, written and oral.
- High school diploma or equivalent desired, technical or vocational training preferred.
- 1-2 years of experience in property maintenance, construction, or other closely related field preferred.
- Must be able to pass DHS background check.

PHYSICAL REQUIREMENTS:

The physical demands of this job include, but are not limited to, the employee being able to regularly sit, stand, bend, twist, kneel, and other physical demands. The employee must regularly lift and/or move up to 10-25 pounds, and occasionally lift and/or move up to 25-75 pounds.

OTHER INFORMATION:

- Employment Status: Part-Time (20 hours per week), non-exempt.
- Location: Avenues' location in North Minneapolis (address below).
- Compensation: \$14-15 / hour, commensurate with qualifications and experience.

TO APPLY: Send cover letter, resume, references and salary requirements to Chris Banks, Operations Manager at cbanks@avenuesforyouth.org or the address below. No phone calls please.

*Persons of color are encouraged to apply.
Avenues for Homeless Youth is an Equal Opportunity Employer.*