



JOB TITLE: Giving Manager

JOB SUMMARY: The Giving Manager builds, cultivates, and stewards relationships with individual donors through relationship building and events management. This position involves project management, and a strong commitment to working in a team environment.

REPORTS TO: Director of Development

Avenues for Homeless Youth provides short-term and long-term supportive housing, along with supportive services for youth experiencing housing instability and homelessness. We strive to do that in a safe and nurturing environment through a social justice lens. Through such service, Avenues seeks to support youth and young families while they define their experiences, life dreams and futures. Our work takes into account historical trauma, systems of oppression and intersectionality while being grounded in the power of resiliency, healing and community.

ESSENTIAL RESPONSIBILITIES:

Annual Giving

- Identify, cultivate, solicit and steward individual donors
- Identify, cultivate, and coach table hosts to grow annual fundraising event
- Work in collaboration with Engagement Intern to provide meaningful engagement opportunities to donors
- Serve as a positive representative of Avenues for Homeless Youth in the community
- Speak at community engagement events

Event Planning

- Manage logistics for annual fundraising event
- Plan and manage logistics for donor recognition events

QUALIFICATIONS:

BA/BS degree and a minimum of 3 years of fundraising/event planning experience required. Understanding of power, privilege and systems of oppression required. Lived experiences and cross-transferable skills are welcomed and will be considered.

Avenues' Giving Manager will enjoy a team approach, have excellent verbal and written communications skills, strong problem-solving and team-building abilities, a keen focus on the

interests of the youth we support, computer proficiency, attention to detail, and the desire and ability to take initiative and follow-through.

OTHER INFORMATION:

- Employment Status: Full-Time, Salaried, Exempt
- Hours: 40 hours per week, including some evening and weekend hours
- Location: Office will be based in Minneapolis, but local travel will be required to other sites
- Compensation: Commensurate with qualifications and experience.

*Persons of color are encouraged to apply.
Avenues for Homeless Youth is an Equal Opportunity Employer.*

TO APPLY: Send cover letter, resume, references and salary requirements to Anna Bergreen, Director of Development at abergreen@avenuesforyouth.org or the address below. No phone calls please.

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